



WINTER SEASONAL CHECKLIST

- Monitor outdoor exhaust vents, gas meters and gas appliance vents for ice and snow build-up. Clear off if necessary.
- In severe cold, check roof for ice dams and examine attic for frost accumulation
- Monitor your home for excessive moisture levels (i.e., condensation on windows) and take corrective action if necessary
- Monitor unfinished basement for accumulation of frost in the corners or condensation on the walls. Run fan if necessary to reduce condensation.
- Clean filters on HRV system if necessary
- Replace furnace filter if necessary
- Vacuum and dust the smoke and carbon monoxide detectors
- Check pressure gauge on fire extinguishers; recharge or replace
- Check fire escape routes, door and window lock hardware, and lighting around outside of house
- Test plumbing shut-off valves to prevent them from seizing
- Run water through plumbing fixtures that are not used regularly to ensure that there is water in the trap
- Clean drains in dishwasher, sinks, bathtubs and showers